

**Beaver Dam Unified School District
Board of Education Proceedings**

December 17, 2012

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent: Laura Lerwick.

Ms. Jorgensen led in the Pledge of Allegiance.

Ms. Jorgensen led in a moment of silence and expressed condolences to all those affected by the tragedy in Newtown, CT.

Spielman moved, Kraus seconded, to approve the minutes from the regular meeting on November 19, 2012, and special meetings on November 28 and December 3, 2012, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from the public to participate in public comment.

Tyjeski, at the request of the President, announced the board intends to move into closed session following the regular meeting in accordance with State Statute Sections 19.85 (1)(c) and (f) to discuss possible contract non-renewal, to discuss evaluation data of public employee(s) over which the governmental body has jurisdiction or exercises responsibility, and for preliminary consideration of specific personnel issues. The Board may reconvene into open session for the possible transaction of business and adjournment.

Tyjeski moved, Beal-Loeck seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Mark DiStefano, High School Principal, provided an update on the progress of the implementation of the Middle Level College Experience partnership with Moraine Park Technical College. He presented a recommendation to accept the Middle Level Experience MPTC courses as Beaver Dam Unified School District, high school level elective courses. The courses are: Team Building Part I: Critical Core Manufacturing Skills (1.5 credits), Math/Writing/Reading Prep (3 credits), Intro. to Manufacturing Careers (3 credits); Internship; Math/Writing/Reading Prep (3 credits), CAD Solidworks (3 credits), Team Building Part II: Critical Core Manufacturing Skills (1.5 credits); Math/Writing/Reading Prep (3 credits), Occupational Math (2 credits), and Blueprint Reading (3 credits). There could be adjustments to these courses as they progress through the program. The selection process has been completed and 11 students have been selected to participate.

There were questions regarding the length of the program, the impact on requirements for History courses, and if students from other districts will participate.

Mr. DiStefano explained that the program is a 3-semester component. The courses won't replace other required sequences, these courses are above and beyond what is required. The program is only Beaver Dam's cohort, so only these 11 students will be participating.

Tyjeski moved, Jansen seconded, to accept the Middle Level College Experience courses as Beaver Dam Unified School District High School level elective credit as presented.

The motion was adopted by the following vote: Ayes – Jansen, Jorgensen, Kraus, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Ms. Sandra Garbowicz, Director of Teaching and Learning, provided a review of the courses presented last month for adoption. She presented a recommendation to adopt new High School courses for the 2013-14 school year: Landscape Design & Management, Earth and Space Science, Elements of Studios Art CAPP Course, AP Language and Composition, and AP Economics/Macro & Micro. The Understanding the Arts CAPP course will begin in the 2014-15 school year.

Kraus moved, Tyjeski seconded, to adopt the new courses as presented.

The motion was adopted by the following vote: Ayes – Jorgensen, Kraus, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Jansen. No-None.

Mr. Steve Vessey, Superintendent, reported the district recently discovered it owns a section of a neighbor's driveway next to the Middle School. The neighbor has maintained the driveway and would like to purchase it. The land is of little or no use to the district and he recommended selling it to the neighbors for \$1.00. All costs for transferring the parcel will be paid by the homeowner. Administration will move forward with the transfer process and bring it to the board for action when the process is complete.

Mr. Vessey recognized the ELL students and staff for exceeding the State requirements in all areas of the English proficiency testing.

Ms. Panzer recognized the students in the Leadership Beaver Dam program and thanked them for inviting her and Ms. Jorgensen to participate in Government Day.

Ms. Jorgensen, Chairperson of the Executive Committee, reported that their next meeting will be January 7th and they will review dates to meet to discuss board orientation and goals. They will also begin discussing moving board meeting dates.

Mr. Vessey gave a reminder that the January board meeting will be January 14th and a decision on the dates of future meetings will be made after that.

Ms. Beal-Loeck, Chairperson of the Accountability Committee, reported the committee met on November 26th and December 10th. At the November meeting, they received presentations on the timeline for the completion of the employee handbook and alternative options for providing nursing services with the current staff. At the December meeting, the Committee received an

update on negative balance lunch accounts. Of the \$59,000 originally reported, less than \$8,000 is outstanding. The next meeting is scheduled for January 28th.

Ms. Tyjeski, Chairperson of the Planning Committee, reported the committee met on November 26th and December 10th. In November, the committee received a presentation on the budget parameters and timeline, briefly discussed strategic planning, reviewed a draft of the 2013-14 school year calendar, and discussed the superintendent evaluation process and goal setting to make sure it fit with the board policies. At the December meeting, the committee reviewed a narrative budget report, a preliminary budget estimate, and budget timeline for the 2013-14 budget. She presented a recommendation from the committee to adopt the preliminary budget and budget process and timeline for 2013-14.

Tyjeski moved, Jansen seconded, to adopt the preliminary 2013-14 budget process and timeline as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen thanked Mr. Avery for facilitating the finance workshop. It was very informative and easy to understand, providing the necessary insight.

Spielman moved, Beal-Loeck seconded, to approve the following retirement: Fred Posthuma-Head Custodian-High School (Retirement effective 2/28/13)

The motion was adopted by unanimous vote.

Panzer moved, Kraus seconded, to approve the following leave of absence requests: Wendy Fry-Special Education Teacher Assistant-Middle School (Medical Leave 11/27/12-1/3/13); Jenna Kvalheim-School Counselor-Lincoln Elementary School (Medical Leave 1/14/13-4/1/13); and Melissa Gehring-Social Studies Teacher-High School (Leave 1/21/13-end of the 2012-13 school year).

The motion was adopted by unanimous vote.

Beal-Loeck moved, Panzer seconded, to approve the following appointments: Melissa Gehring-Dean of Students-High School (LTE-103 days) and Jeff Husslein-Custodian-Middle School & Lincoln Elementary School (LTE-136 days).

The motion was adopted by the following vote: Ayes – Kraus, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, and Jorgensen. No-None.

Panzer moved, Jansen seconded, to approve the payment of financial claims (Voucher #79, #80, and #81) for District Credit Card, District Insurance, Net Payroll, Payroll Related Voucher, Payroll Taxes, Wisconsin Retirement, and Trust Advantage for a total of \$3,590,700.41 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, and Kraus. No-None.

Tyjeski moved, Spielman seconded, the board move into closed session in accordance with State

Statute Sections 19.85 (1)(c) and (f) to discuss possible contract non-renewal, to discuss evaluation data of public employee(s) over which the governmental body has jurisdiction or exercises responsibility, and for preliminary consideration of specific personnel issues. The Board may reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, Jorgensen, Kraus, and Panzer. No-None.

During the closed session, there was discussion regarding a possible contract non-renewal and consideration of personnel issues. No action was taken during closed session.

Prieve moved, Tyjeski seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Beal-Loeck moved, Jansen seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 7:42 p.m.

/s/

Marge Jorgensen, President

/s/

Bev Beal-Loeck, Clerk